Suggestions for 4.1e AF SDL

ams

1 Group Task -- Broaden User Search and Read Capabilities.

2 Team Cabinet -- Allow dragging into and out of Team Cabinets.

3 Warrant -- Update to include other contract actions in addition to FFP.

4 Clauses -- Correct AF Clauses that pull into awards only as "by reference."

5 Approvals -- Give an Unlimited Contracting Officer the ability to approve all actions that require unlimited authority as well as anything below that threshold.

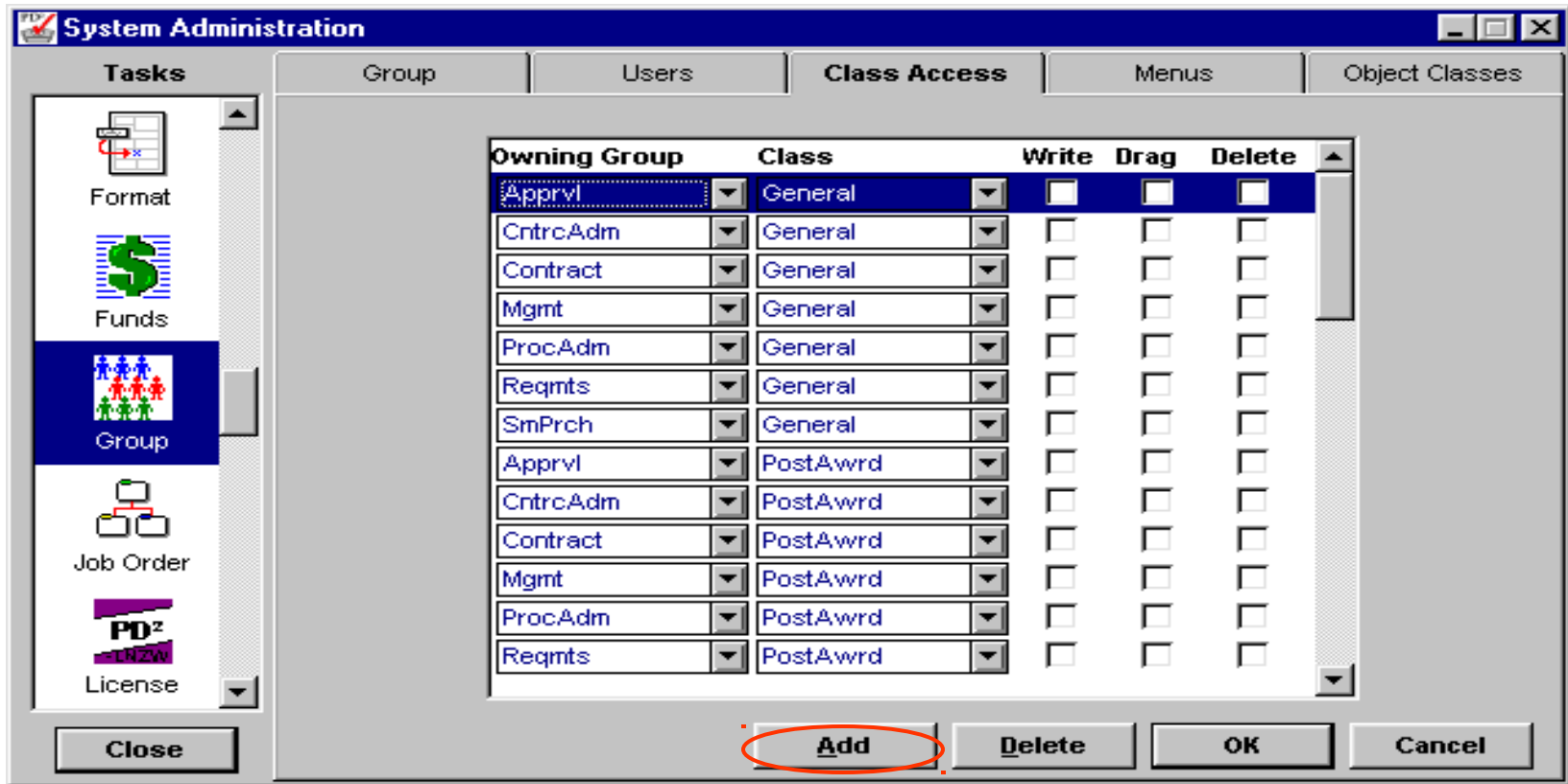6 Format -- Adjust the default contract format for Construction and A&E contracts.

- To broaden user search capabilities in PD^2, follow the steps outlined in the next four slides.
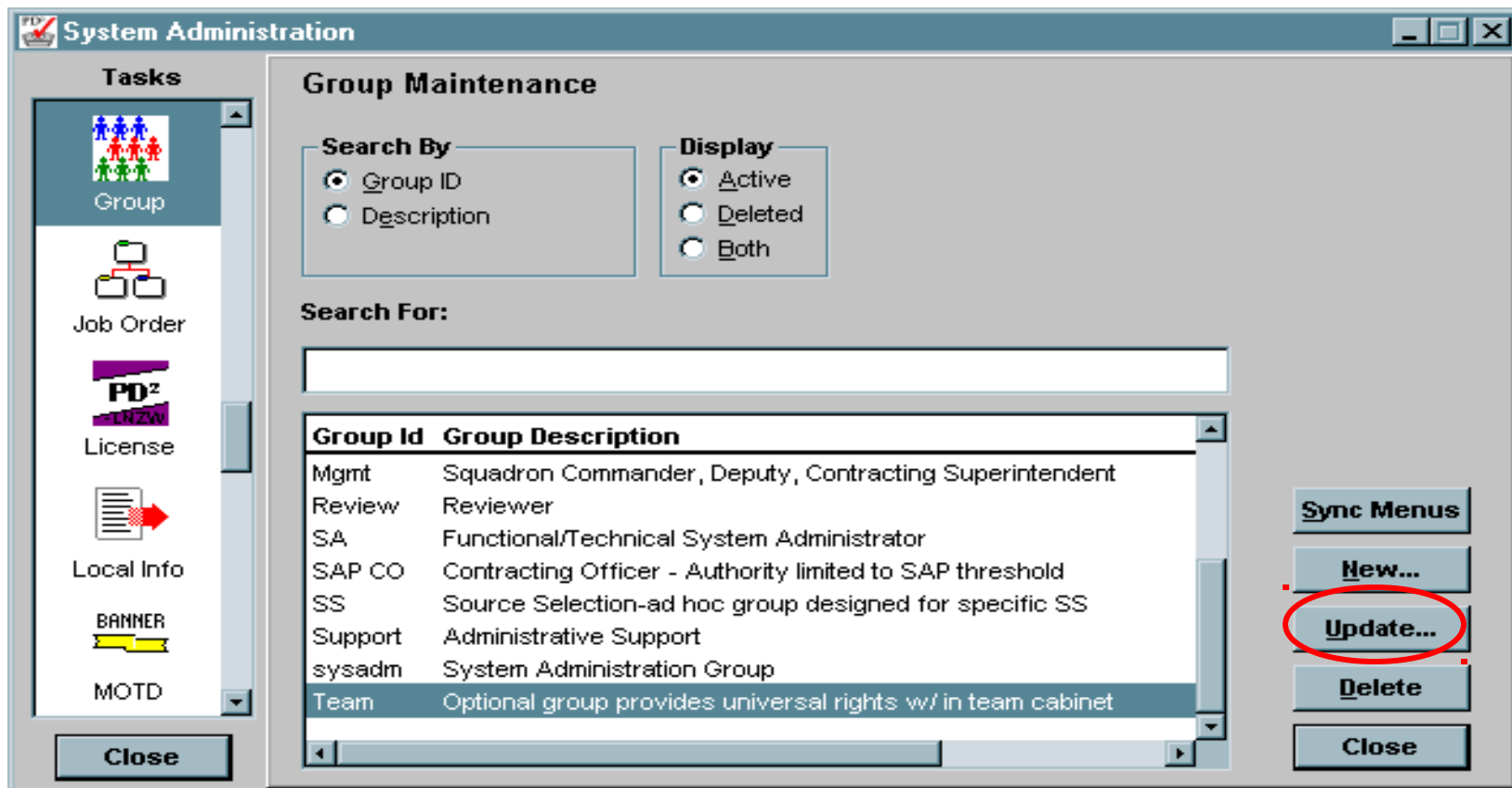
- Highlight each Group and click the Update button
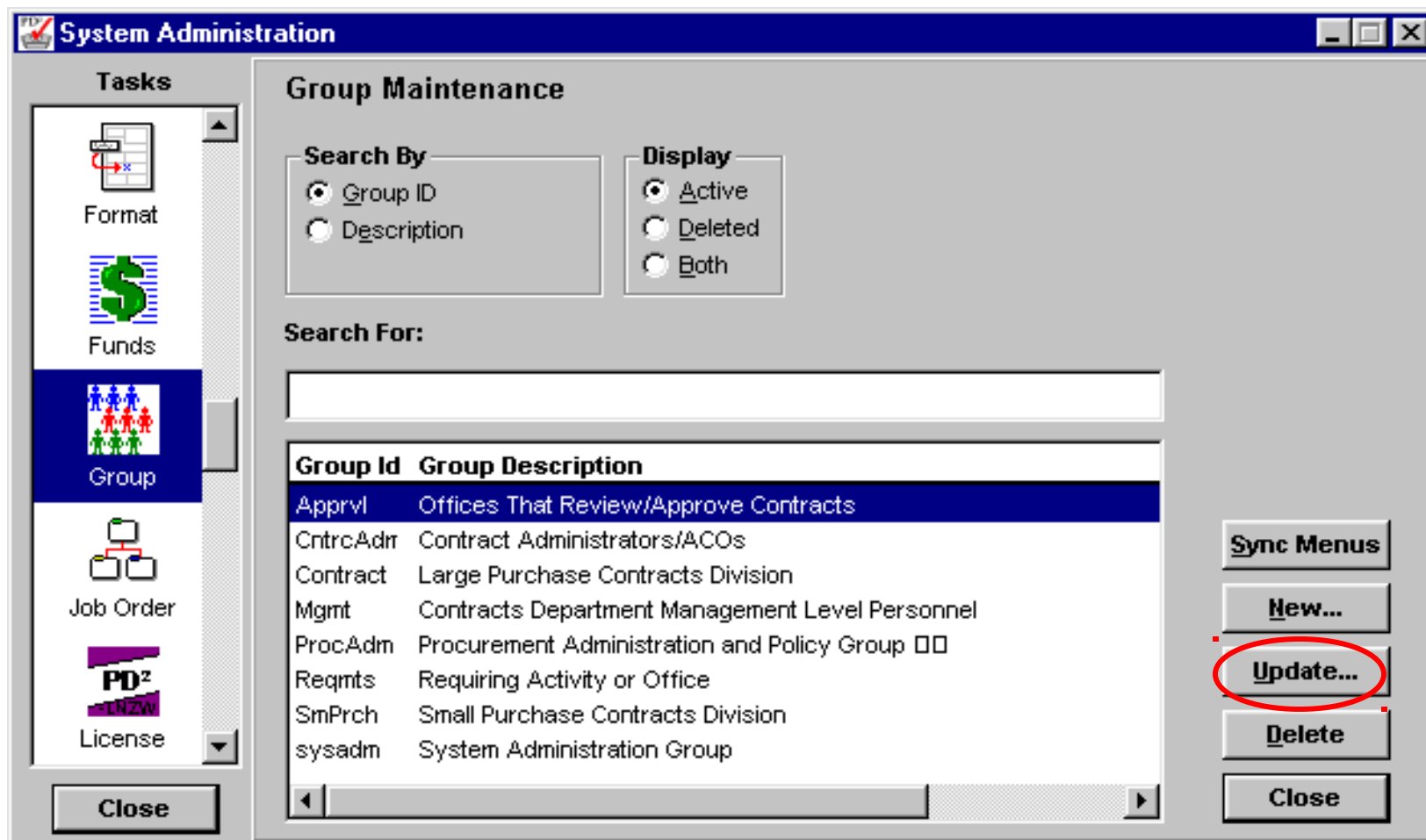
- *Add* each owning group and class combination possible to Class Access with the exception of the *Source Selection Owning Group*. This will establish read access. (Do not check Write/Drag/Delete)

- After updating each group, update the Team group with the changes noted on the next slide.
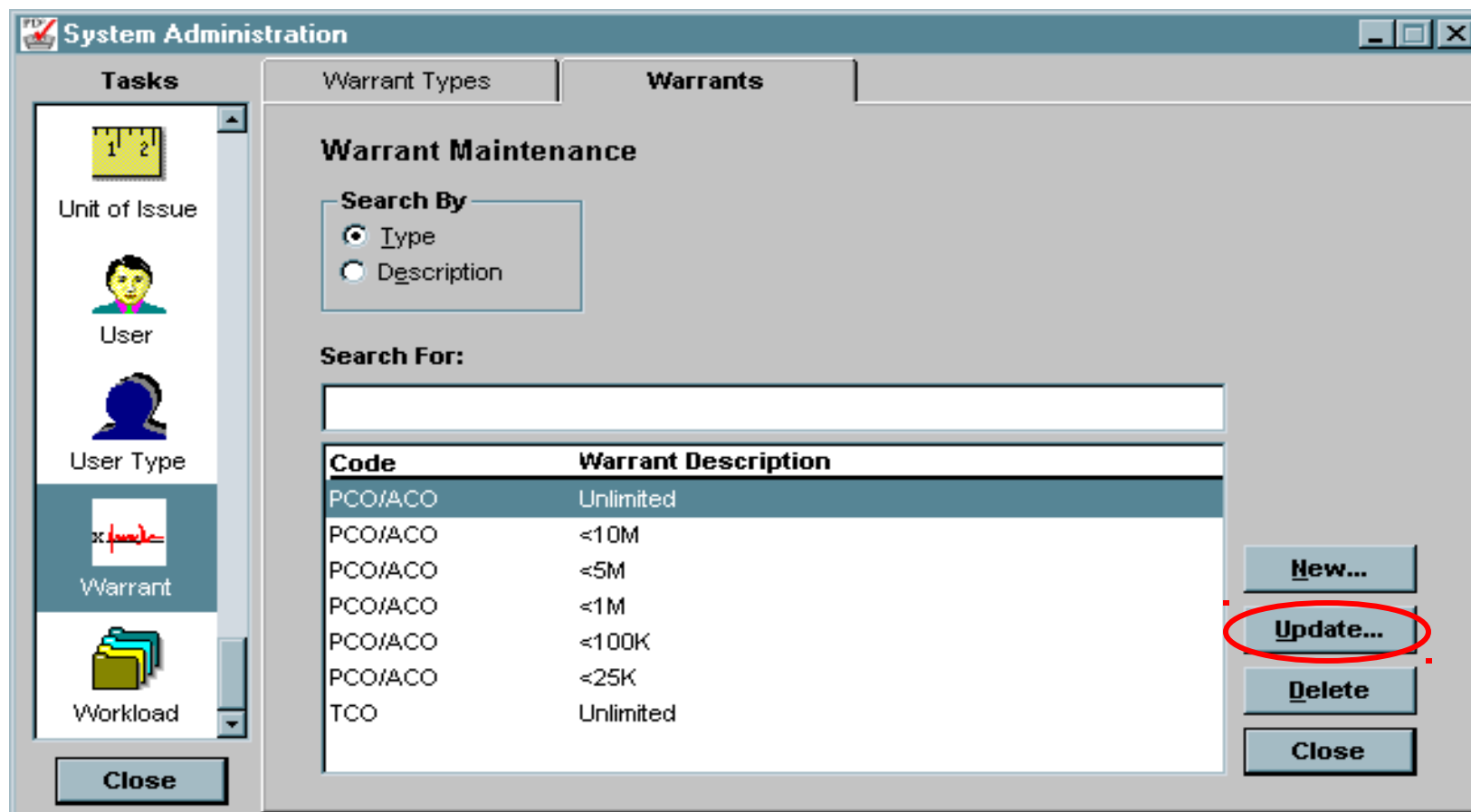
- Allow read and drag rights for members of the Team. This will give users the ability to drag from the team cabinet.

- Update the Warrant task to include other contract actions in addition to FFP. This will allow users to release documents other than FFP.

• Click on the Warrants Tab of the Warrant task and then select Update for each warrant code.

• Add the Award Types and select Cost for the Contract Type. If users will be creating other contract types, create additional entries for those contract types (i.e., FPI).

- A few AF Clauses have been added to the Standard Data Load without allowing for user edits. If "user editable" is not selected when a clause is first entered into PD2, then users will never be able to select the clause as "by full text." The default is "by reference." The following changes describe how to correct this issue. Go to the Clauses task in System Administration.
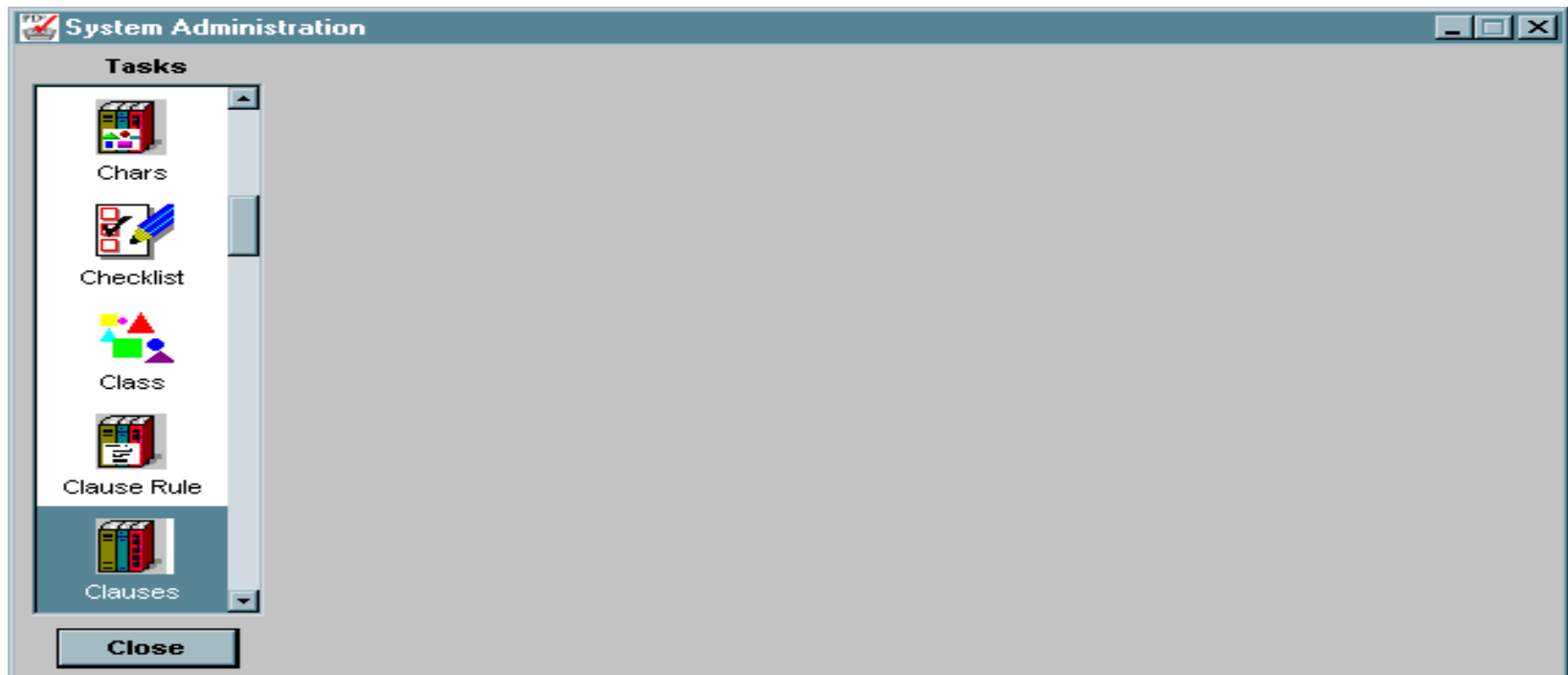
- Select the clause and click Revise.

- Be sure to take note of the clause's effective date. Click OK.
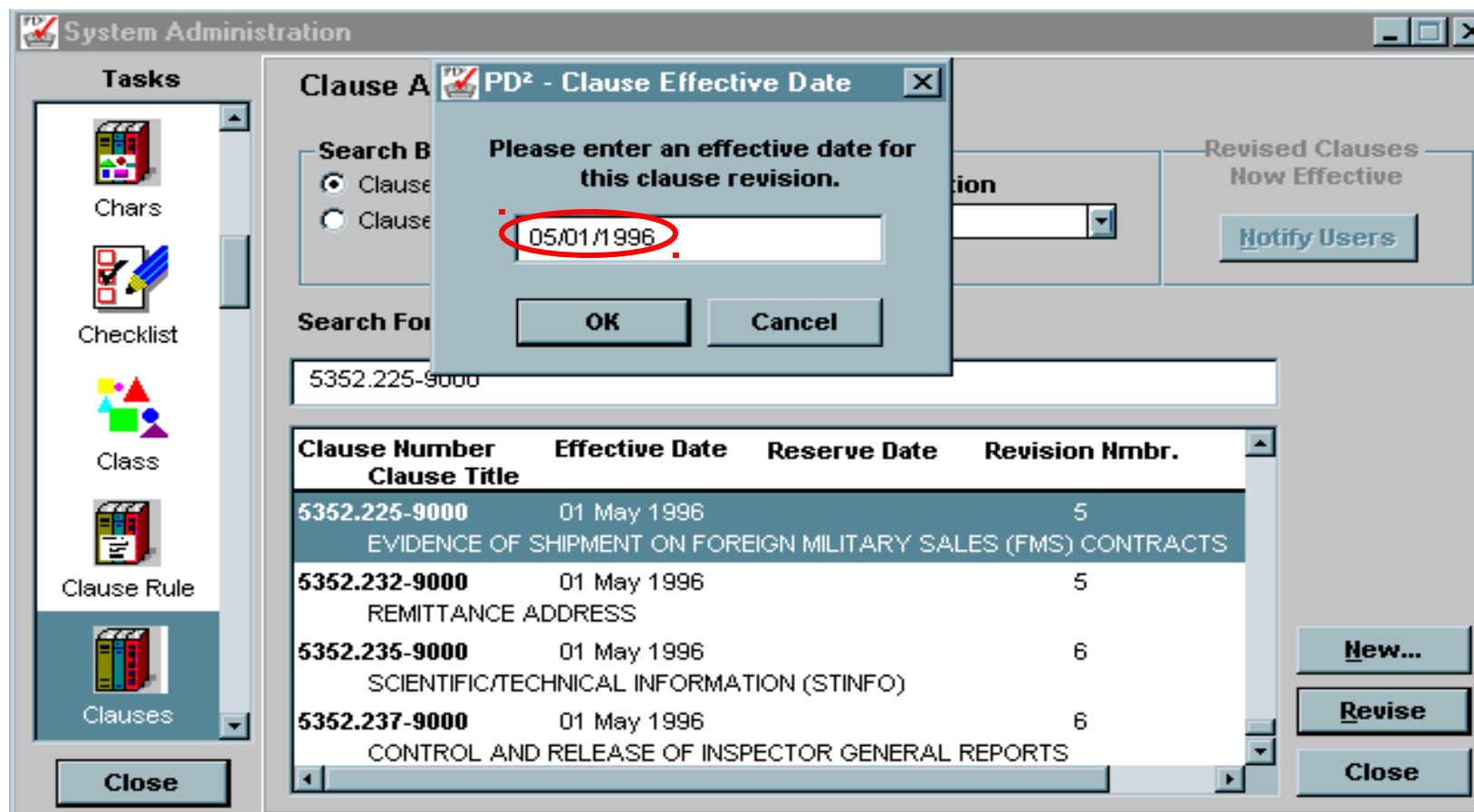
- Rename the clause by adding an indicator to the beginning of the clause number. It should be something that will indicate that this clause will no longer be used. Make a note of the Clause Title, Regulation, and the selection preferences.

System Administration

Tasks

- Chars
- Checklist
- Class
- Clause Rule
- Clauses

Clause | **Rule** | **Section**
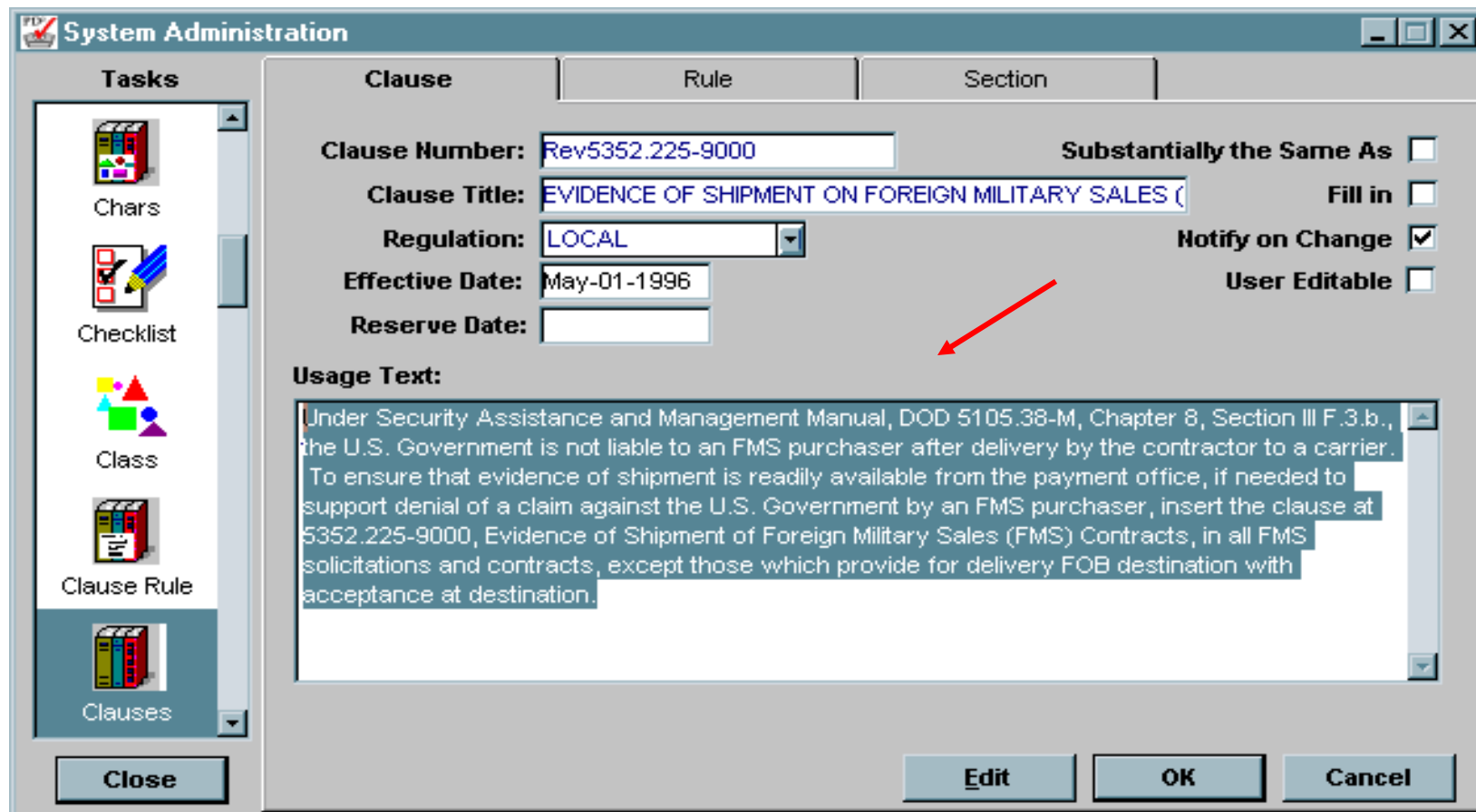
Clause Number: Rev5352.225-9000   Substantially the Same As ☐

Clause Title: EVIDENCE OF SHIPMENT ON FOREIGN MILITARY SALES (Fill in ☐

Regulation: LOCAL   Notify on Change ☑

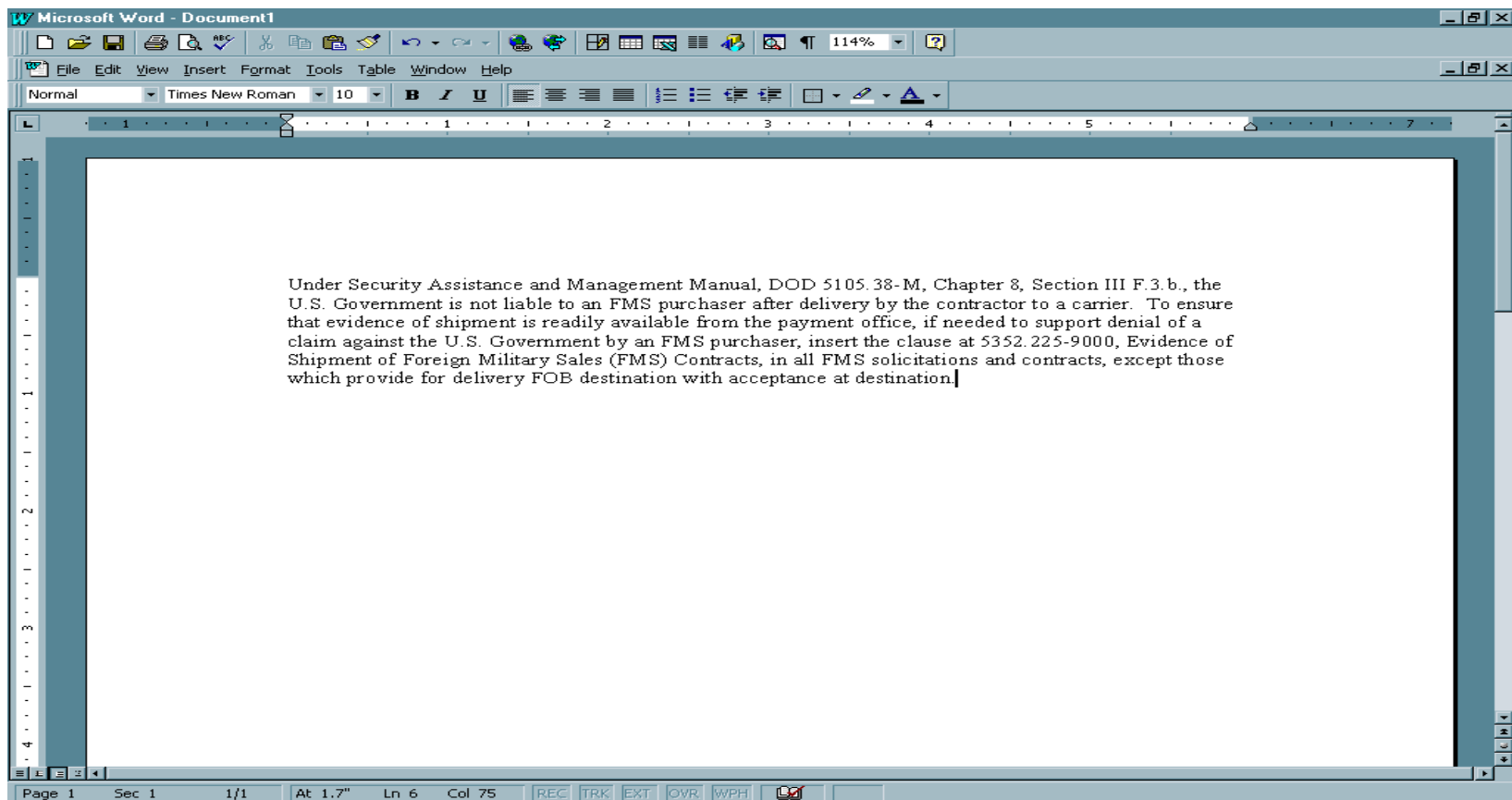Effective Date: May-01-1996   User Editable ☐

Reserve Date:

Usage Text:

Under Security Assistance and Management Manual, DOD 5105.38-M, Chapter 8, Section III F.3.b., the U.S. Government is not liable to an FMS purchaser after delivery by the contractor to a carrier. To ensure that evidence of shipment is readily available from the payment office, if needed to support denial of a claim against the U.S. Government by an FMS purchaser, insert the clause at 5352.225-9000, Evidence of Shipment of Foreign Military Sales (FMS) Contracts, in all FMS solicitations and contracts, except those which provide for delivery FOB destination with acceptance at destination.

Close | Edit | OK | Cancel

- Copy Usage Text.

- Paste the Usage Text into a MS Word document. Save the file with a name that indicates that it is the Usage Text.

SPS

- Next click the Edit button

- Copy and paste the clause into a MS Word document, giving the file a name that indicates that it is the clause. Next select File>Close and Return to PD[2].

5352.225-9000 EVIDENCE OF SHIPMENT ON FOREIGN MILITARY SALES (FMS) CONTRACTS (MAY 1996)

The contractor shall provide to the payment office evidence of shipment that will consist of both a DD Form 250, Material Inspection and Receiving Report, and the carrier's receipt (e.g., the Commercial Bill of Lading, the Government Bill of Lading, the United States Postal Parcel Service receipt, the United Parcel Service pick-up record, or other carrier pick-up document). The contractor need not submit a DD Form 250, if one is not otherwise required under the contract.

- Note which Rules are selected for this clause. Ensure that full-text is selected for the Incorporation when re-entering the clause.

- Note the Selected Sections for this clause. This information will be needed when the new clause is created.

- Select the New button to create the corrected clause
- Enter the clause effective date that was noted earlier and click OK
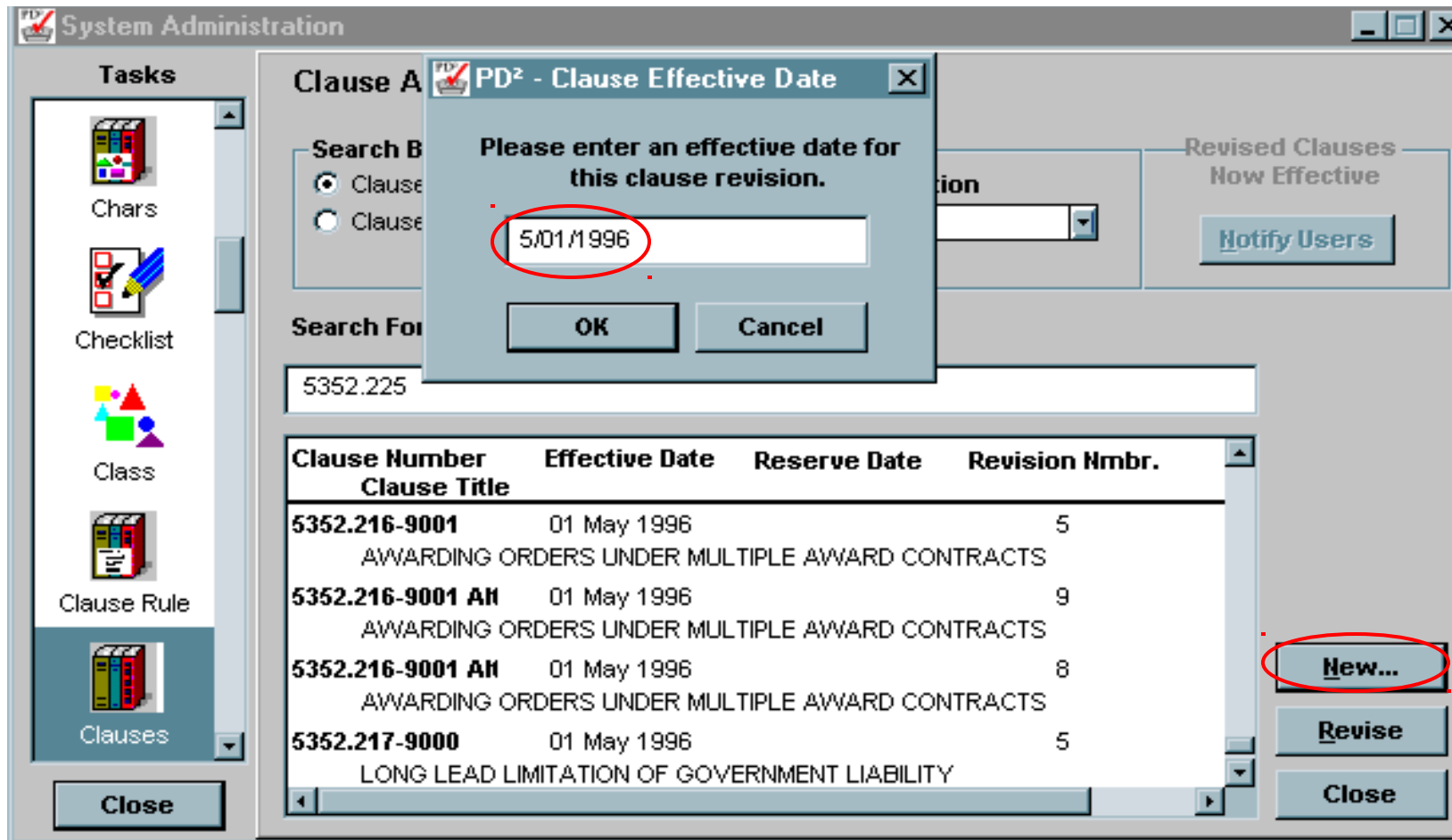
- Fill in the Clause Number, Clause Title, and Regulation fields
- Important - select User Editable and any other boxes that need to be selected for this clause.
- Copy the Usage Text from the saved MS Word document and paste this language into the Usage Text field
- Click Edit

- Insert the clause file saved in MS Word
- Select File>Close and Return to PD2

Insert the clause file you saved in MS Word here.
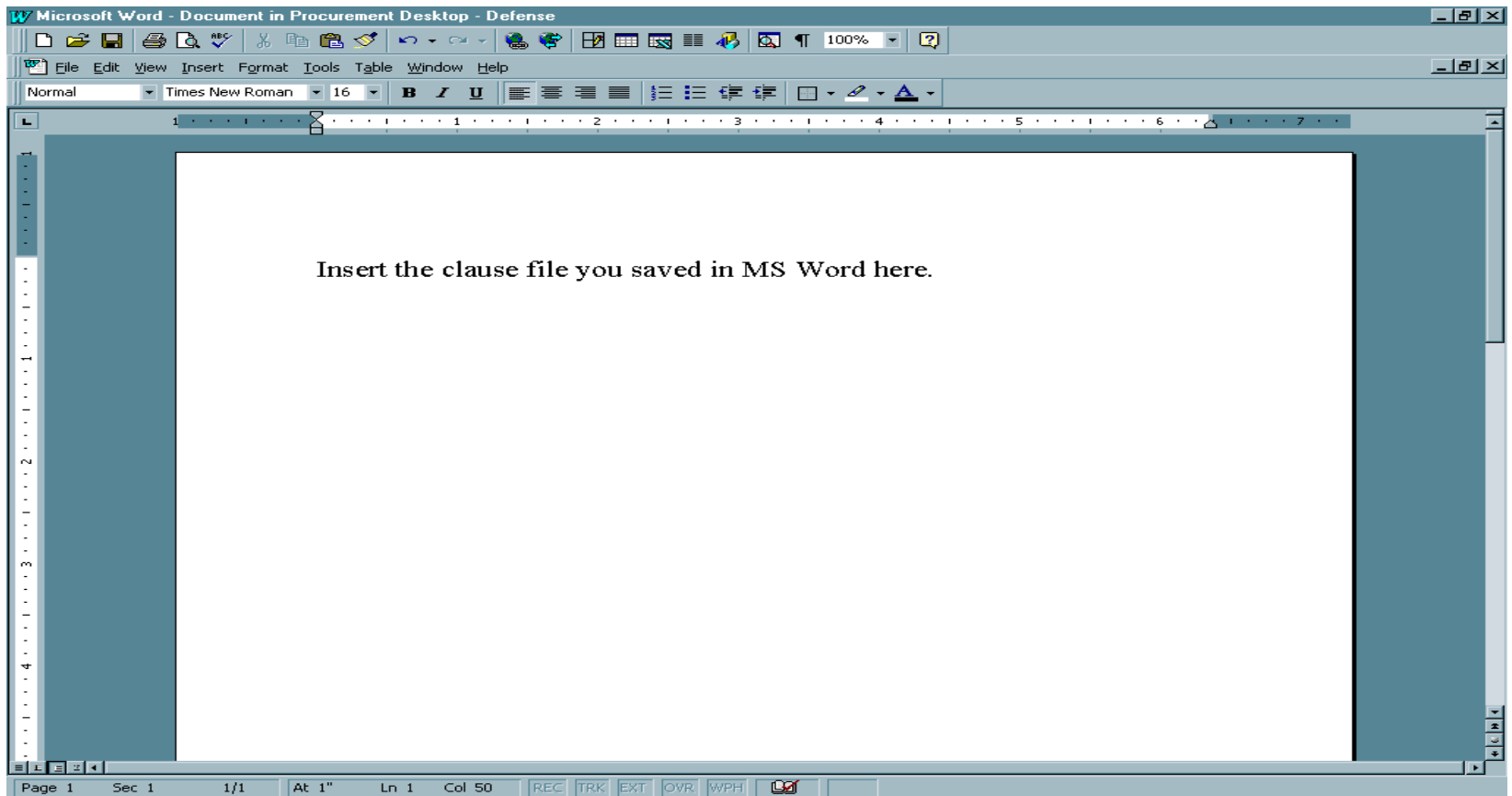
- The following clauses should be revised:

  - **5352.216-9000**
  - **5352.216-9001**
  - **5352.216-9001 (Alt I)**
  - **5352.216-9001 (Alt II)**
  - **5352.217-9000**
  - **5352.223-9000**
  - **5352.223-9001**
  - **5352.225-9000**
  - **5352.232-9000**
  - **5352.235-9000**
  - **5352.237-9000**
  - **5352.242-9000**

- Change the Approval template to give an Unlimited Contracting Officer the ability to approve all actions that require unlimited authority as well as anything below that threshold.

SPS

- From the Template tab of the Approval Task, select each Template Description and press Update
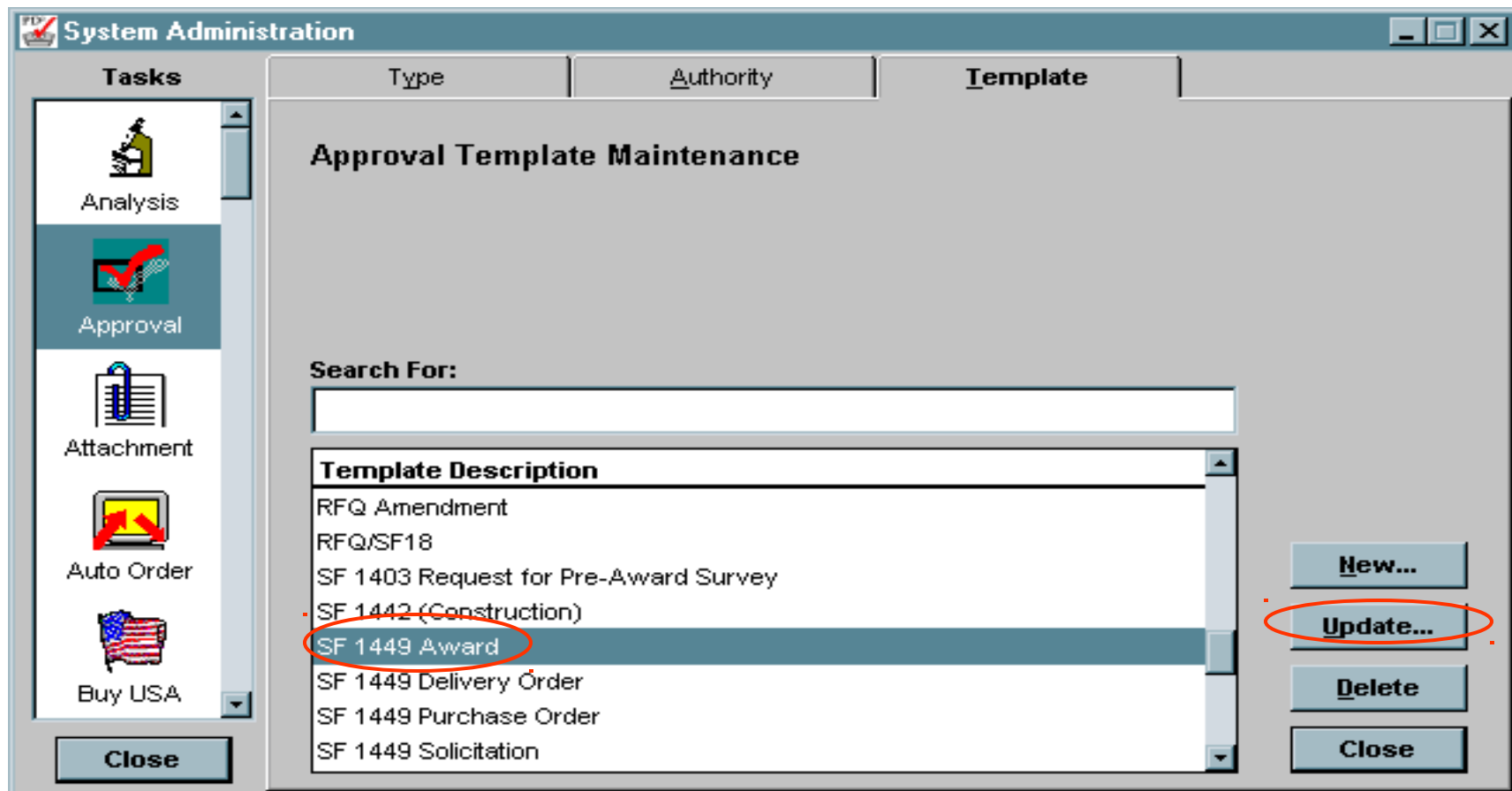
- Select all Codes for each Type
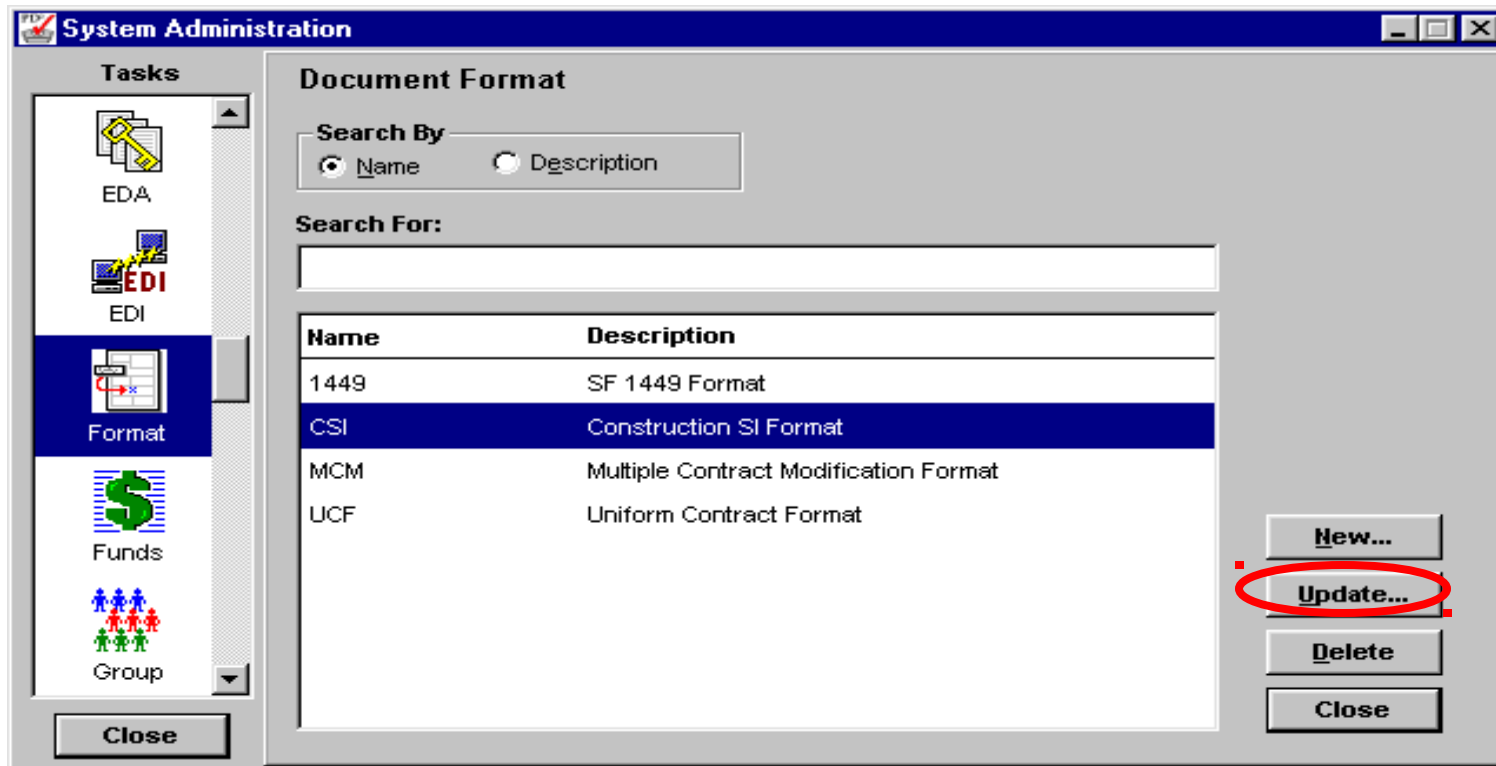
- In accordance with Air Force policy, the SF1442 and SF 252 contract format should be changed to reflect the UCF format. Select the Format task in System Administration.
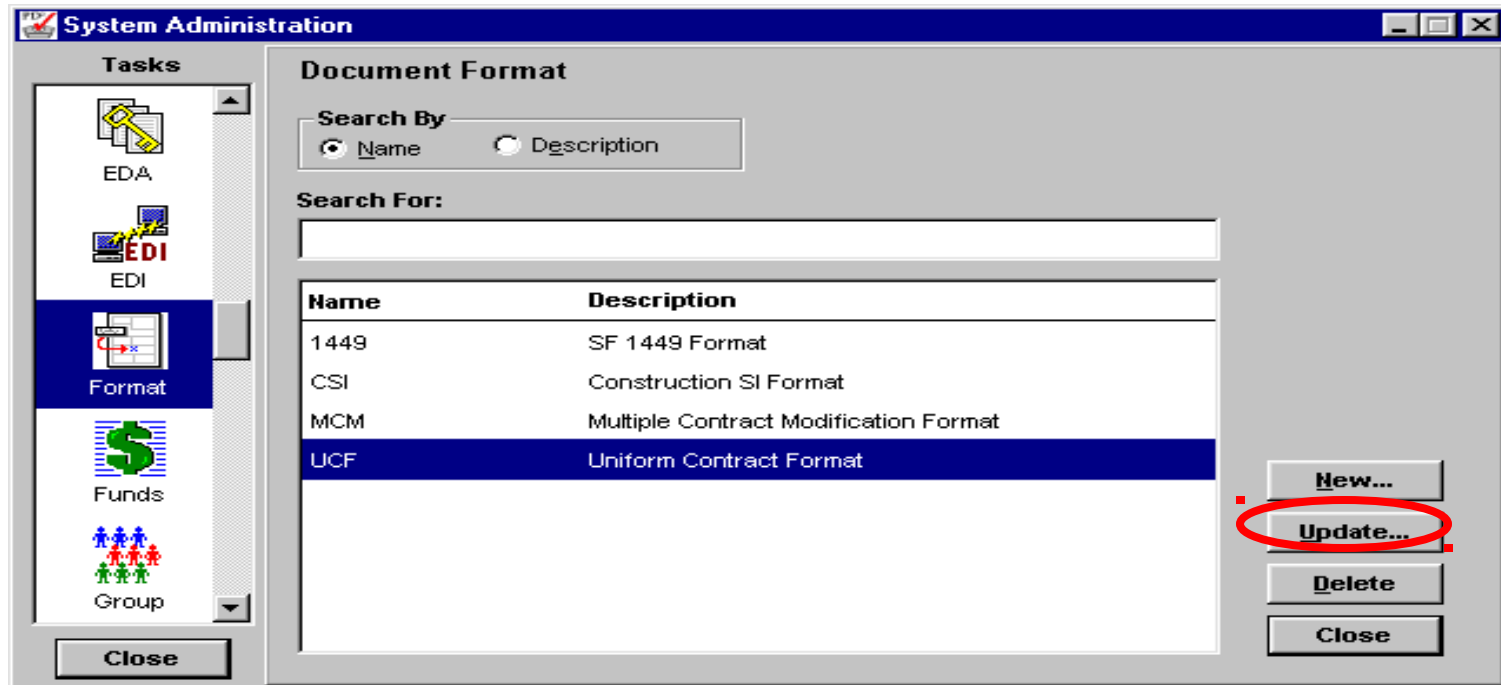
- Select CSI and click on the Update button

- Select the third tab titled, Document Type
- Deselect the Default for all SF 1442 and SF 252 award types
- Note: The SF30 Construction Award Modification and Amendment and the SF 1442 Construction Solicitation should also be deselected, as well as the SF 30 A&E Modification.
- Next, press the OK button from the Document Type menu
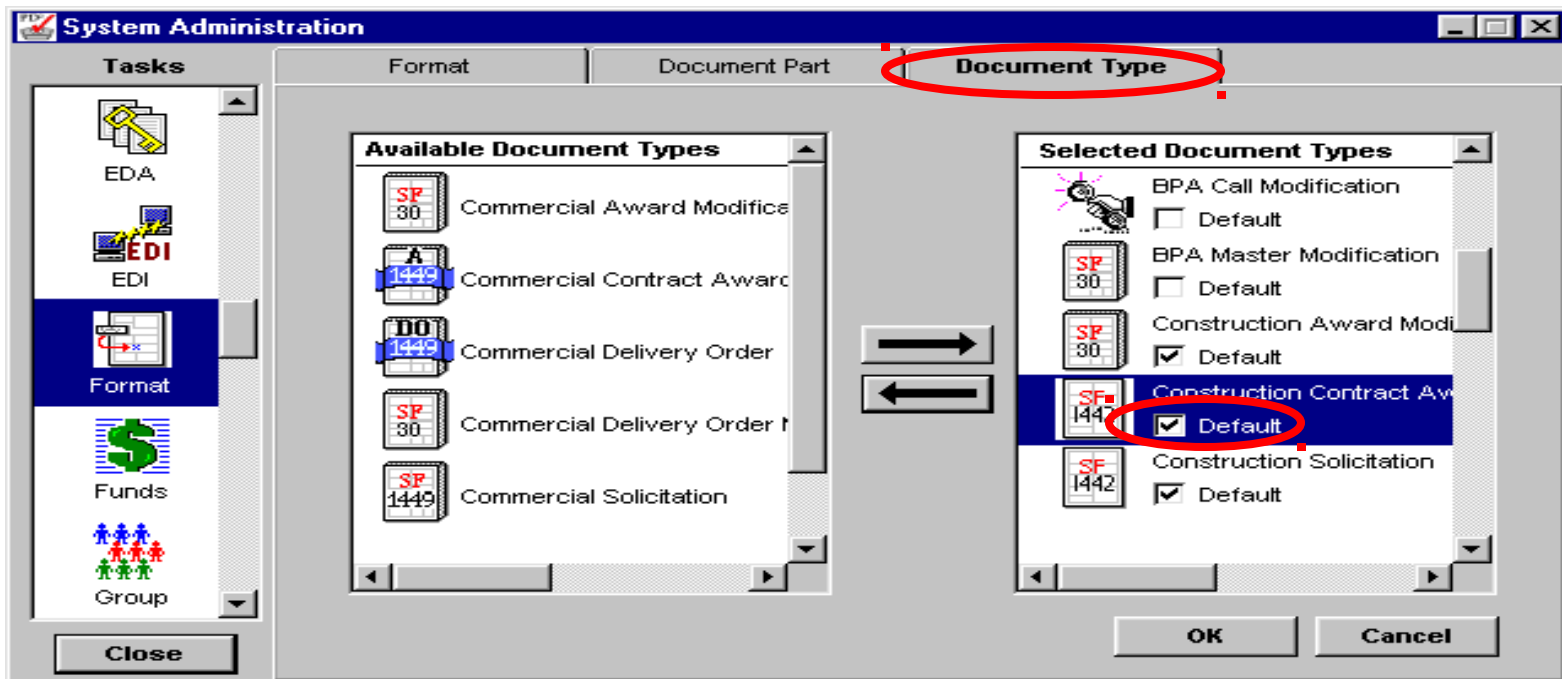
- Select UCF and press Update

- Select the third tab titled, Document Type
- Select the Default for all SF1442 award types
- Note: The SF30 Construction Award Modification and Amendment and the SF1442 Construction Solicitation should also be selected, as well as the SF 30 A&E Modification.
- Next, press the OK button from the Document Type menu